

CONFIRMED

LIVERPOOL HOPE UNIVERSITY

SENATE: 13th November 2019

PRESENT: Professor G Pillay (in the Chair), Professor K Newport (Vice-Chair), Associate Professor F Amirabdollahian, Associate Professor P Bamber, Mr M Baxendale, Mr M Beecroft, Ms S Beecroft, Dr J Bennett, Dr W Bignold, Professor D Bolt, Dr C Boyle, Associate Professor M Brennan, Ms J Burgess, Mr A Catterall, Associate Professor R Chandy, Dr S Corbett, Associate Professor G Cuthbertson, Professor S Davismoon, Professor N Donnelly, Professor N Ferguson, Mr D Frost, Dr S Harrop, Ms C Harvey, Dr P Haughan, Mr M Hill, Rev Professor D Jeyaraj, Ms S Kelly, Associate Professor S Kelly, Professor O Khaiyat, Professor M Lavalette, Ms Z Marshall, Associate Professor P McGrail, Mr I McKenna, Dr D Merryweather, Dr D Moloney, Ms S Murray, Professor A Nagar, Professor G Paramei, Ms M Pearson, Associate Professor C Penketh, Professor S Piasecki, Mr H Rashid, Associate Professor D Reid, Mr B Ricketts, Rev P Rooney, Associate Professor C Wakefield, Dr C Walsh (47 members)

Mr D Dykins (Secretary and Minutes)

By Invitation: Ms L Gittins

APOLOGIES: Ms E Best, Ms C Cairns, Mr J Ellison, Dr J Hogan, Professor G Mair, Mr S Massie

The Chair welcomed new members: Ms Elissa Best (St Mary's); Associate Professor Farzad Amirabdollahian; Mr Mark Baxendale; Mr Mike Beecroft; Dr Clionagh Boyle; Associate Professor Mike Brennan; Associate Professor Rebecca Chandy; Dr Steven Corbett; Associate Professor Stephen Kelly; Mr James Ellison; Dr Stephen Harrop; Dr Jo Hogan; Ms Sue Kelly; Ms Zoe Marshall; Mr Scott Massie; Mr Ian McKenna; Dr D Merryweather; Dr D Moloney; Mr B Ricketts; Rev P Rooney; and Associate Professor Caroline Wakefield. The Chair noted that the new membership for Senate now provided representation for all subjects.

1. Minutes of the previous meetings

The minutes of the meeting of Senate held on 26th June 2019 were **APPROVED** as a correct record.

2. Matters arising

All matters arising were covered in the main agenda.

3. Vice-Chair's Report

The Chair invited the Vice-Chair, Professor Newport, to report on management decisions taken between meetings of Senate.

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Appointments

Professor Newport reported that the following appointments had been made:

- Professor Matthew Clayton
- Dr Sam Sellar

Both will be joining the Centre for Education Policy Analysis (CEPA)

Open House Events for 2019/20

- Wednesday 4th December 2019
- Saturday 29th February 2020
- Wednesday 11th March 2020
- Friday 3rd April 2020
- Saturday 25th April 2020

Accreditations

Professor Newport reported that the following accreditations had been confirmed since the last Senate meeting:

- AMBDA – British Dyslexia Association for PGCert in SpLD awarded in July 2019
- BASRaT – British Association of Sports Rehabilitation and Trainers awarded in July 2019
- CIM – Chartered Institute of Marketing awarded in July 2019
- ESB – Endorsement and Quality Standards Board for Community Development Learning for MA Youth and Community Development awarded in June 2019

4. Secretary's Business: Report on Student Appeals, Complaint and Discipline 2018-19

Members had received the report which was provided for information.

Committee Reports

5. Research Committee

Members had received the minutes of the meeting held on 30th October 2019. Professor Nagar noted that there were no recommendations that required Senate approval. He highlighted the REF2021 Code of Practice which had been submitted on time and had been formally approved by the funding bodies. The Survey of Submission of Intentions was on track for submission on 6th December 2019. Annual monitoring reports had been received from all Research Centres and the Committee recommended to Senate that all Centres continue this year.

The Committee also recommended that changes in the maximum duration for PGR be clarified.

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Senate **APPROVED** the continuation of all Research Centres: CCDS, CEPA, Archbishop Desmond Tutu Centre for War and Peace Studies; Andrew Walls Centre for the Study of African and Asian Christianity; and SEARCH.

Senate **APPROVED** the maximum durations for MPhil and PhD award.

6. Learning & Teaching Committee

Members had received the minutes of the meeting held on 16th October 2019. Dr Haughan drew members' attention to the Access and Participation Plan and the creation of the Access and Participation Plan Implementation Group which would be monitoring progress and reporting to the Committee.

Dr Haughan noted that the engagement process checks in weeks three and six had taken place. For the first time this year, students had also been asked to opt in to a procedure (at Registration) which would allow her to contact students' next-of-kin. The initiative, which was being rolled out as good practice within the sector, had seen a 74% uptake and had so far only been used once this year. She confirmed that this had been discussed in detail with last year's Students' Union sabbatical officers and would only be used if there was an immediate concern.

The NSS 2020 now had a working group which was being overseen by Ms Pearson. The aim of the group was to ensure that results were being reviewed and good practice was being disseminated. There would also be pilot evaluations for Levels I and C using an electronic format.

7. Academic Committee

(i) Minutes of 23rd October 2019

Members had received the minutes of the meeting held on 23rd October 2019 which were presented by Professor Lavalette.

(ii) Externals Examiner Approvals

Professor Lavalette highlighted the recommendations for external examiners, and advised additional examiners that had been approved by Chair's Action since the meeting. He noted the addition of an examiner for the MA Youth and Community Development, Ms Gail Goodwin who, although not an academic, was required as a practitioner to examine alongside an academic.

Senate **APPROVED** the external examiner appointments, extensions and reallocations of duty, as detailed in the appendix to these minutes.

(iii) Summary of Amendments to Universal Regulations

Members had received the Registrar's Summary. Dr Walsh explained that the amendments to Universal Regulations were very minor and related to the certificates for Foundation Year and alignment with frameworks.

Senate **APPROVED** the amendments.

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(iv) Faculty Curriculum Overviews

Members had received the overviews for information.

(v) Schedule of Meetings for Undergraduate and Postgraduate Examiners, January to December 2020.

Members had received the draft schedules. It was agreed that the Registrar would review these again to provide additional time for marking.

Action: Registrar to amend the schedules and forward to the Chair of Senate for Chair's Action

8. Chair's Business

The Chair reminded members that Professor Davismoon would be giving his inaugural lecture shortly after Senate.

Dr Haughan said that the celebration for the 175th Anniversary of the University had gone well and would culminate in the Staff Christmas Party at the end of term. She also noted that this year there would be a focus on international recruitment and there would be a co-design event shortly in this area.

Professor Lavalette noted there would be hustings relating to the forthcoming general election in early December prior to the election itself.

Professor Nagar said that with just over a year to go before the REF2021 submission, the University was in a very strong position and was better prepared than in any other year.

Professor Newport gave an update on Project 2020 which aimed to increase student registrations for the next academic year. In addition to the Foundation Year, the University was rolling out a number of integrated masters degrees. The Foundation Year so far had proved popular, and early signs were that students progressing to Level C were better prepared than those who entered directly. He thanked Carmel College and Holy Cross College for their contribution to a workshop that had been convened to look at how the University could adapt its usual approach to design and delivery of courses.

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Appendix

Appointment of External Examiners

Subject	Name	Institution	Commence
BA (Hons) Health and Social Care Social Care Major Health and Wellbeing Major	*Mr Bren Cook	University of Bolton	September 2019
MA Marketing Management	*Dr Carl Clare	Leeds Beckett University	August 2019
BA Criminology (Single/Major) MA Criminology	*Associate Professor Jones	Swansea University	September 2019
BA Early Childhood	Dr Joanne McNulty	Manchester Metropolitan University	October 2019
MEd QTS	Dr Benjamin Screech	University of Gloucestershire	October 2019
IMBA, MBA Educational Leadership, MA Police Leadership	Professor Lawrence Bellamy	University of Sunderland	September 2019
BSc Sports Rehabilitation	Dr Karen Hambly	Kent University	October 2019
MSc Psychology (Conversion)	*Dr Hazel Blythe	Northumbria University	October 2019
BSc Nutrition, Nutrition Major, BSc MSci Clinical Nutrition / MRes in Food and Nutritional Sciences	*Dr Iain Andrew Brownlee	Northumbria University	October 2019
MA Youth and Community Development	Ms Gail Goodwin	Liverpool City Council	October 2019

Subject	Name	Nature of Request
MA Art History and Curating MA Museum & Heritage Studies	*Dr Laura Perry	<i>Reallocation of Duties</i>
MA Biblical and Pastoral Theology	*Revd Dr. Andrew Gregory	<i>Reallocation of Duties</i>
BA Theology and Religious Studies (S/H Religious Studies components) Religious Studies (Major)	*Prof Melissa Raphael	<i>Reallocation of Duties</i>
BA and MA Social Policy	Professor Tony Fahey	<i>Additional Duties</i>
BA Childhood & Youth	Dr Erika Laredo	<i>Reallocation of Duties</i>
BSc Single & Major Human Biology and Biology	Dr Stephanie Dillon	<i>Extension of Tenure</i>

**Approved via Chair's Action between meetings*